



Longridge Town Council

Full Council

Date:	17 July 2024		
Place:	Station Buildings, Berry Lane, Longridge.		
Present:	Councillors: Rainford (Chair), Jameson, Smith, Rogerson, Walker, Stubbs and Jackson.		
In attendance:	Town Clerk and two members of the public.		
Meeting started:	19:00	Meeting closed:	20:23

240717/

1. WELCOME BY THE CHAIR.

The Chair welcomed everyone to the meeting and reminded members of the events she had attended which included the Longridge Band Summer Festival. Cllr. Jameson noted that he had attended the 'Last Night of the Proms' in Clitheroe and the Longridge and Goosnargh Show.

2. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr. Beacham and Cllr. Spencer.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS AND WRITTEN REQUESTS FOR PECUNIARY INTEREST DISPENSATION

There were no declarations of interest.

4. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 12 AND 13 JUNE 2024.

It was noted that the 12 June meeting had Cllr. Rogerson as Mayor this was incorrect the mayor was Cllr. Rainford. Other than this error, the two sets of minutes were agreed as a correct record and signed by the Chair.

5. PUBLIC PARTICIPATION.

The Chair welcomed two members of the public as observers.

6. FINANCE REPORT

The Clerk submitted a report seeking approval for the accounts to date and the Schedule of Payments.

RESOLVED THAT COUNCIL:

- a. Approve the accounts to date.
- b. With the exception of a payment to Shred-It which the clerk will query, members approve the Schedule of Payments as set out in the Report and in the Table below:

Schedule of Payments to be considered for approval.

#	#	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1	INV2287	Yates Playground	Aerial runway log step and gates replace self closing mechanism	906.00	151.00	755.00	09/08/24	
2	13116249	Shred-it	Services	239.06	0.00	239.06	30/06/24	
3	wpiINV06168073	Water Plus	Service charge	239.78	0.00	239.78	DD	Paid
4	01-493	Easy Websites	Email and Website hosting	85.80	14.30	71.50	DD	
5	1020	SY Maintenance	Meter readings and lettings (8hr x £16)	128.00	0.00	128.00	18/07/24	
6	1018	SY Maintenance	Fit taps in toilet, lettings x 4 hrs. maint. X 3 hrs. meter readings x 2 hrs.	216.99	0.00	216.99	31/06/24	
7	RMTG/24/25/82	Rural Market Town Group	Annual Membership	141.60	23.60	118.00	12/05/24	Paid
8	INV-58736	tpcs	IT services	2.27	0.00	2.27	13/05/24	
9	INV-59220	tpcs	IT services	46.91	0.00	46.91	15/07/24	
Totals:				2,006.41	188.90	1,817.51		

7. GRANT APPLICATIONS.

The Clerk submitted a report asking members to consider grant applications from Love Longridge Limited and the Thursday Group (a group for children and siblings with autism), these grant applications were attached as Appendix 1 and 2 to the report.

Members were reminded that each year the Town Council makes funds available to local voluntary and community groups to support activities and projects of direct benefit to the community of Longridge.

RESOLVED THAT COUNCIL:

- a. Approve a grant of £350 to the Thursday Group.
- b. Agree to work with 'Love Longridge' on their request for the fitting of banner mounts on light columns.
- c. Agree that the Council will consider funding the purchase and installation of the banner mounts and the testing of the light columns.
- d. Request the Clerk to get quotes for column testing, banner mounts/fixings and installation of the mounts.
- e. Request the Clerk to inform the Thursday Group and Love Longridge of the Council's decision.
- f. Request the Clerk to complete the necessary testing documentation and submit to LCC
- g. Authorise the Clerk to contact Wittingham Parish Council regarding making a contribution to the cost of fixing banner mounts to light columns.

8. SHARED CALAENDAR.

Cllr. Smith requested that a shared calendar should be made available to all members.

RESOLVED THAT COUNCIL:

Request the Clerk to investigate the use of a shared calendar

9. MAYORAL ALLOWANCE.

Cllr. Rogerson informed members that he will donate his Mayoral Allowance to the Girl Guides.

RESOLVED THAT COUNCIL:

Thanked Cllr. Rogerson for this kind gesture.

10. CO-OPTION OF A TOWN COUNCILLOR.

The Clerk submitted a report updating members on the process of co-opting a new Councillor.

The report noted that it is not desirable for electors in a particular ward to be left partially or full underrepresented for a significant length of time. Neither does it contribute to effective and efficient working of the Council if there are insufficient councillors to share the workload equitably; or to provide a broad cross-section of skills and interests; or achieve meeting quorums without difficulty.

RESOLVED THAT COUNCIL:

Note the report.

11. PLANNING AND LICENCE APPLICATIONS

The Clerk submitted a report requesting members to consider planning matters since the last meeting.

Members discussed several planning items as shown below:

Note. The following types of applications are not for consultation and are therefore excluded from the lists below: Agricultural Determinations, Discharge of Conditions, Certificates of Lawfulness, Observations to another authority and Screening Options

Application:	3/2024/0408
Proposal:	Change of use of Unit 2 from retail unit (Class E) to a Hot Food Takeaway (Sui Generis) with installation of extraction equipment. Shop front alterations to units 1 and 2 (pursuant to variation of condition 4 of 3/2023/0055 (hours of operation) to change opening hours to between 11am and midnight Sunday to Thursday and 11am to 1am on Friday and Saturdays)
Location:	53 to 57 Berry Lane Longridge PR3 3NH
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	No objections
Notes:	RVBC approved the application on 01/08/2024
Application:	3/2024/0277
Proposal:	Proposed porch to side, single garage to side, dormer to rear and single-storey extension to rear.
Location	4 Springs Road Longridge PR3 3TE
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	Concerns on loss of light for neighbouring properties. Property has already increased in size, concerns over increased footprint.
Application:	3/2024/0508
Proposal:	Proposed demolition of rear conservatory and construction of single-storey extension to side and rear.
Location:	59 Mardale Road Longridge PR3 3EU
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	No observations.

Application:	3/2024/0507
Proposal:	Single storey extension to detached teaching block and relocation of hard surface play area. Approval of details reserved by conditions 5 (basketball and netball courts) and 6 (community use agreement) of planning permission 3/2022/1182.
Location:	St. Cecillas RC High School Chapel Hill Longridge PR3 2XA
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	No observations
Application:	3/2024/0382
Proposal:	Conversion of an agricultural building to four dwellings. Location: Barn at Alston Old Hall Farm Alston Lane Longridge PR3 3BN
Location:	Barn at Alston Old Hall Farm Alston Lane Longridge PR3 3BN
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	No observations
Application:	3/2024/0358
Proposal:	Two-storey and single storey extension to rear and single-storey porch to front. Two new first floor windows in side gable elevation.
Location:	34 Jeffrey Avenue Longridge PR3 3TH
Link:	Planning Application - Ribble Valley Borough Council
Considerations:	No observations.
Application:	3/2024/0517
Proposal:	Certificate of Lawfulness. No consideration required.
Location:	37 Hacking Drive Longridge PR3 3EP
Application:	3/2024/0316 (further considerations)
Proposal:	Change of use of part of the ground floor to bar and entertainment (Sui Generis) with access from Stanley Street and alterations to Stanley Street elevation (pursuant to variation of condition 3 (opening hours) of planning permission 3/2022/0622) to allow the premises to stay open until 1.00 am on Friday and Saturday nights. <i>Note: the opening hours were changed and approved by RVBC to stay open until 12:00 midnight on Friday and Saturday nights</i>
Location:	The Stage Door the Old Corn Mill Warwick Street Longridge PR3 3EB
Link:	Planning Application - Ribble Valley Borough Council
Background:	The Council had initially objected to the proposal.
Further Consideration:	Members agreed to redact/change some of their initial comments which appear to have been made without validating the information they had received.

RESOLVED THAT COUNCIL:

- a. Authorise the Clerk to contact RVBC regarding notifying the Council on Licensing Matters.
- b. Authorise the Clerk to contact RVBC regarding the possibility of inserting the council ward on planning applications and decisions.
- c. Agree to review the comments made by the Town Council on a planning application 3/2024/0316 and re-submit them to RVBC.

12. DATE OF NEXT MEETING

Members agreed that the next meeting of the Full Council will be 14 August 2024.

13. ITEMS NOT ON THE AGENDA FOR CONSIDERATION.

Cllr. Jackson, requested that members consider the purchase and installation of a Bleed Kit.

RESOLVED THAT COUNCIL:

Request Cllr. Jackson and the Clerk provide quotes to a future meeting of the Budget Committee or Full Council.

14. APPLICATION FOR TOWN COUNCILLOR. (PART 2 ITEM)

Members discussed the application from a resident of Longridge to become a Town Councillor.

RESOLVED THAT COUNCIL:

Authorise the Clerk to invite the applicant to an interview with Cllrs. Jackson, Walker and Jameson.

SIGNED BY CHAIR FOR THE MEETING:

S. Rainford

DATE:

14/08/24

A signed copy is on file.

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Mission Statement

Endeavour through foresight and leadership, to enhance quality of life for residents and visitors. Working to enrich and nurture opportunity to protect and improve the built and natural environment and improve community pride.